

# Record of decision taken under delegated powers by a council officer



Title:	Contract for Citrix Licences, Support and Maintenance
Divisions Affected:	None
Key Decision:	No
Decision taken under delegation by virtue of:	Cabinet – 20 December 2022 – Annual Procurement Forward Plan FY2023/24 – minute 206/22

## Summary

Surrey County Council requires Citrix Licences to deliver all applications to desktops and laptops.

A mini competition has been carried out under the KCS Software Products framework (Y20011) and four responses were submitted and evaluated. The evaluation identified CDW Limited as the most economically advantageous tender and it is recommended that a contract is awarded to CDW Limited for the provision of Citrix licenses, support and maintenance.

## Decision made

Decision made:

It was AGREED that:

1. A contract is awarded to CDW Limited under the KCS Framework – Software Products (Y20011).

### Reasons for Decision:

The successful bidder CDW Limited scored highest and offered the most economically advantageous tender. Further details about the procurement process are included in the Procurement Report.

Decision taken by:	Leigh Whitehouse, Deputy Chief Executive and Executive Director of Resources
Decision taken on:	5 December 2023.
To be implemented on:	6 December 2023.

**Alternative options considered**

Details contained within the Procurement Report

**Summary of any financial implications**

Details contained within the procurement report.

**Declarations of conflicts of interest**

None

**Consultation/Process Followed**

Consultation required by the Procurement included the following:

- IT&D
- Finance
- Legal Services

**Background Documents**

Exempt:

Procurement report

Yes